upland Cimpl
UNIVERSITY

Cimpl University: Sending Invoices & Addressing Contested Invoices

Course Available 24×7

Learn Industry Best Practices and Master Cimpl.

Cimpl University equips you and your team with the knowledge needed to get the most out of using Cimpl. It is a set of online self-paced courses designed to help you master the features and functionalities of Cimpl through the application of industry best practices and step-by-step demonstrations. Cimpl University is designed for the time-minded person wanting to manage their environment more effectively.

On-Demand Training

You are not limited by your schedule. You can easily access any course at any time from anywhere. It is only a click away.

+

Access Expert Knowledge

Have questions or need specific advice? For the duration of your course(s), you have access to the Cimpl Trainer by email.

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Improve Your Skills

We help you shorten your learning curve. We equip you with the knowledge you need to apply industry best practices and elevate your skills.

Upland Cimpl has made it easy for you.

When you enroll into Cimpl University, your purchased credit bundle can go a long way. You can apply the credits to one of the course pack focused on your role or to the results you want to achieve. You can even choose to apply the credits to some of our quick sessions if you need a refresher or interested in a specific topic.

Sending Invoices & Addressing Contested Invoices

Cimpl's Send Invoice functionality allows end-users to see their monthly spend, as well as what assets are assigned to them. The main benefit of sending user statements to your employees on a monthly basis, is that it creates a cost awareness throughout the organization.

Course Objectives:

By the end of this course, participants will be able to:

+ Send invoices to all users, or a specific group of users
+ Know how end-users dispute/contest their invoices
+ Know how to address a contested/disputed invoice
+ Configure your Send Invoice email template

Pricing:

+ 1 Credit per course
+ Course registration is non-refundable

Course Logistics:

+ New participants are enrolled each Monday
+ Course access is available 24×7 for four weeks
+ Includes approximately 30 min of course material
+ Get questions answered by the Cimpl training team

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How does it work?

It is very simple. You enroll, purchase a credit bundle and get started with the course of your choice. We've got a wide selection of credit bundles and we can help you select the plan that works for your organization.
Here are a few details:

+ Purchased credits may be used by anyone in your organization
+ Bundles available range from 10 to 100 credits
+ Courses value varies between 1 to 5 credits
+ Access on-demand courses for up to 2 months

How do I purchase Credit Bundles?

+ Contact your Customer Success Manager or your Support Representative
+ Sign up directly on our Website

Product Name	Product Code	Number of Credits	Pricing
Cimpl Training Mini Bundle	CMP-TRAINING-10CR	10	$1,125.00 CAD
Cimpl Training Small Bundle	CMP-TRAINING-25CR	25	$2,670.00 CAD (5% Discount)
Cimpl Training Medium Bundle	CMP-TRAINING-50CR	50	$5,000.00 CAD (10% Discount)
Cimpl Training Large Bundle	CMP-TRAINING-100CR	100	$9,500.00 CAD (15.5% Discount)

Terms of purchase:

+ Credits purchased are valid for 1 year, except 100 credit bundles, which must be used by the end of the contract term
+ Unused credits are non-refundable
+ Credits cannot be used for custom videos or user guides

To learn how Upland can help you,
visit **uplandsoftware.com/cimpl/cimpl-resources/university/**

About Upland Software

Upland Software (Nasdaq: UPLD) is a leader in enterprise work management software. Upland's four enterprise clouds enable thousands of organizations to engage with customers on key digital channels, optimize sales team performance, manage projects and IT costs, and automate critical document workflows. All of Upland's clouds are backed by a 100% customer success commitment and the UplandOne platform, which puts customers at the center of everything we do. To learn more, visit www.uplandsoftware.com.

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