

# Education Services: RFP Management

Are you answering your RFPs as efficiently as possible? Complete this on-demand course to increase your productivity and get your RFPs out the door faster.

## Course Overview

As someone who is responsible for answering RFPs, you know that they require up-to-date content, team collaboration and meeting tight deadlines. This course is designed to teach professionals like you how to use Qvidian to easily find answers, collaborate with subject matter experts and track the progress of your RFP project.

## Course Objectives

By the end of this course, participants will be able to:

- Manage Microsoft Word and Excel RFP questionnaires using Qvidian's Project functionality
- Create and manage workflows to facilitate collaboration on questionnaires
- Build a package to automate the addition of a cover page, table of contents, headers and footers, etc.

## Course Logistics

- New participants are enrolled each Monday
- No enrollments the two weeks after a major release
- Course access is available 24x7 for four weeks
- Includes approximately 4-hours of course material and activities
- Interact with other participants via the course forum
- Get questions answered by the Qvidian training team
- Work in a sample Qvidian account using step-by-step instructions to practice everything you've learned



**RFP Management** is part of the Qvidian University, an innovative program to give your users just-in-time training they need to be proficient with Qvidian Proposal Automation.

### PRICING:

**\$395 per participant**

### RESERVE YOUR SPOT:

To view class schedule and to register for a class, go to:

[uplandsoftware.com/qvidian/university](https://uplandsoftware.com/qvidian/university)