

Administering Your MessageFocus Account (Adestra Certified Superuser & Administrator)

Course Overview

This session is aimed at users who want to become MessageFocus administrators. It will demonstrate how to create workspaces and projects, set presets, manage users, understand domains and various other functions.

Knowledge Prerequisites:

- None, although attending a Getting Started Session would be advantageous

Duration:

- 1 hour

Registration Dates:

- Wednesday (once a month)
- 14:00 GMT

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Managing Your Data in MessageFocus (Adestra Certified Superuser & Administrator)

Course Overview

This session demonstrates how data is structured within MessageFocus. It will cover core tables, data tables and different types of list, as well as look at the various methods that can be used when adding and amending data.

Knowledge Prerequisites:

- Attend a Getting Started Session

Duration:

- 1 hour

Registration Dates:

- Wednesday (once a month)
- 14:00 GMT

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