

102 | Intelligent Capture for Administrators

Course Overview

The 102 Certification bundle helps system administrators put best practices to work when configuring their instance of Upland Intelligent Capture. Administrators will receive training on ideal user setup, data definition, Intelligent Capture workflow, and advanced importing settings.

- **Data Dictionary Items:** We will provide details on the different types of data dictionary items, arming administrators with critical information to define the data in their own workflows.
- **Importers:** Intelligent Capture includes the ability to import documents automatically through the use of importers. This course demonstrates the configuration and use of the mail and fax importers.
- **Roles and users:** We will delve into how to define users and roles, as well as best practices for assigning roles to workflows and configuring permissions.
- **Workflow:** This course is an advanced multi-section deep dive into workflow logic, from defining the use case to stencil configuration.

Cost:

- \$250, and includes access to our 101 coursework

Registration:

- Click [HERE](#) to Register