

Qvidian University: Content Manager II

Certification Overview

Join an elite group of advanced Qvidian content managers by earning the Content Manager II certification. People who earn the Content Manager II certification have demonstrated their understanding of topics related to strategic content management features used to create, maintain, and oversee the Qvidian library.

Preparation:

- Free study guide included with exam registration
- Optional Qvidian University courses:
 - [Advanced Content Management](#)
 - *For a comprehensive learning option, check out the [Content Management Pro Learning Path!](#)*

Exam Details:

- 40 multiple-choice questions to be completed in 60 min
- Must earn a score of 85% or better to earn certification
- Each exam enrollment allows for 2 attempts within a 4-week period
- Limit of 4 attempts per year
- [Exam Methodology Data Sheet »](#)

Certification Award:

- Digital badge
- [Learn more about the digital badge »](#)
- PDF certificate
- Valid for 2 years

Pricing:

- \$99 USD per participant

Exam Overview:

Questions cover how-to topics related to the features listed as well as best practice topics related to the intended use of these features.

The exam is created by randomly including questions from question banks in the topic areas listed below. This provides more reliability and validity to the exam as each attempt will not be identical.



The exam consists of 40 multiple-choice questions distributed across the following topic areas:

- 35% – Strategically use Library Features
 - Weblinks
 - Custom metadata
 - Bundles
 - Default merge codes
 - Library reference codes
 - Advanced searches
 - Saved searches
- 30% – Library Oversight and Reporting
 - Standard properties
 - Relevant event audits
 - Relevant standard Analytics Dashboards
 - Library folder permissions
 - Deleting content
- 35% – Collaborate on Content Reviews
 - Content Review Jobs
 - Translation Jobs
 - Collaborate w/ a non-licensed SME via Single Document or Zip File Edits